

Course Selection Notice for DFLL Service-Learning in the First Semester of the 113 Academic Year

This department requires students admitted in or after the 108th academic year to complete only Service-Learning A and B. Students are not required to take these courses in a particular order. (Previously designated as Service-Learning I, II, III, the courses were restructured into Service-Learning A, B, and III starting from the 108th academic year.)

Service-Learning A is divided into the first and second semesters. Students whose ID numbers end in odd digits (1, 3, 5, 7, 9) will take the course in the first semester, while those with ID numbers ending in even digits (2, 4, 6, 8, 0) will take it in the second semester. Please refer to the class schedule below and complete the corresponding Google form based on the last digit of your student ID number.

Students who are sophomores or above can take courses according to their preferences and schedules. If students' Service-Learning B overlaps with Service-Learning III, they can choose to take the service-learning courses offered by other units or clubs.

The service-learning class of DFLL does not open the preliminary selection. Students who want to take the course must fill in the form before February 3rd (Monday). Upon approval, the course registration code will be sent to students' NTU Webmail. During the period of adding and withdrawing courses from February 17 (Monday) to March 1 (Saturday), please register the code received online by yourself.

Please note: Service-Learning A classes (01-05) and Service-Learning B classes (02-03) will not be held during the first week, midterm week, or final exam week. Classes will officially start in the second week.

I. Attendance Regulations:

If students are unable to attend for any reason, please apply for leave to the TA in accordance with the regulations. Except for public holidays, all leaves shall be made up for the same number of hours.

Students who are late or absent and fail to make up the hours in accordance with the regulations will be considered as having absenteeism.

The total number of personal leave and sick leave shall not exceed three times.

If a student is unexcused absent for more than one-third of the class time, the grade for the semester will be marked as "fail."

Actual service hours: Service A is 18 hours; Service B is determined by the instructor.

II. Homework Submission:

The following items are required assignments for all service-learning courses. Students must upload them to the NTU Cool platform before the end of the term. Please download the assignment form from NTU COOL. Failure to submit assignments in accordance with the regulations will result in a grade of "fail" for the semester.

Items due: Knowledge lecture reflection, final reflection report.

III. Exemptions and Credits Waivers (only applicable to this department):

According to regulations, the nature of work for students with disabilities may be appropriately adjusted by the department.

Those with special circumstances may be exempted from service-learning courses upon approval by the department chair, dean, and dean of students with relevant certificates and reports.

The actual service hours for Service B and Service III can be deducted for those who have the following circumstances (but they must choose courses and submit homework):

For those who have completed service activities in the previous semester or the current semester, please obtain the consent of the instructor before enrolling in the department's Service-Learning courses and obtain the school's Service-Learning course hours certification in the first week of school or after the activities are completed. Submit an application to the instructor and the department office. After the application is approved, all assignments due should be paid before the end of the semester.

Students in the department association must accumulate more than 20 service points (Please contact the DFLL Student Association for more details).