

## **PhD Program**

The PhD program concentrates on English and American literatures, comparative literature, and other topics and approaches relevant to these areas. To earn a PhD degree, the candidate must have completed a minimum of 30 credits of course work (including two required courses: a second foreign language [no credit] and one of the following -- Literary Theory, Introduction to Graduate Studies in Comparative Literature, or Western Intellectual Tradition [3 credits each] ). The candidate must also have passed the qualifying and preliminary examinations on two subjects and completed a dissertation, which requires an oral defense. Completion of this program takes two to seven years.

### **PhD Program Regulations**

Revised and Passed by May 31, 2023, Curriculum Committee Meeting

Presented at June 15, 2023, Departmental Affairs Meeting

#### **I. Areas of Study**

Research in this program concentrates on English and American literatures, comparative literature, and other topics and approaches relevant to these areas.

#### **II. Time to Degree**

The degree requires a minimum of two years of study, allowing for a maximum of seven years.

#### **III. Coursework and Credits**

Excluding the dissertation, a minimum of 30 credits is required.

##### 1. Required Courses

- (1) One of the following: Literary Theory, Western Intellectual History, or Comparative Methodology (3 credits).
  - (2) Second foreign language: this is a course requirement of the department, though no course credit is given. Students must complete two years of a second foreign language course at this university (3 credits each semester, 12 credits in total, but not counted as required credits) and pass with a score of 70 or above. For graduate students in the program who have completed second foreign language coursework in a university accredited by the Ministry of Education, this requirement may be waived with proof of scores prior to the beginning of classes.
2. Elective Courses: these are courses with codes beginning with 'D' or 'M,' including independent study courses (3 credits / 3 courses maximum) and extra-departmental courses (including credits from exchange programs, 9 credits maximum). The total number of independent study courses and courses taken from other departments may not exceed 12

credits. In order to enroll in an independent study course, students must seek the agreement of the dissertation supervisor(s) and the instructor, who must sign the independent study course syllabus and submit it to the department chair for approval before the application deadline. Application deadlines for the independent study course are July 31 for the first term, and December 31 for the second term.

3. Students can apply to transfer up to 9 graduate credits, subject to the department chair's approval. Graduate courses taken from other universities will count as extra-departmental credits and as elective courses, subject to the department chair's approval.

#### **IV. Qualifying Examinations**

1. Two examinations are required:

(1) To register for the first qualifying examination (related to coursework), the student must have completed the required (D/M) courses and credits, and have begun second foreign language coursework. The student should consult the course instructor for the reading list. To register for the second qualifying examination (related to the dissertation), the student must have begun the second year of the second foreign language. The student should consult the dissertation supervisor(s) for the reading list.

(2) For both examinations, three copies of the reading list must be submitted to the department chair first as reference to form examination questions; the chair may solicit advice on the reading list from specialists in the field.

2. The qualifying examinations must be passed within five years of enrollment for the student to be considered a PhD candidate.
3. According to the fifth article of the University Regulations on Qualifying Examinations for PhD Candidates, a student who fails the qualifying examination and fails again the second time will be not be allowed to continue in the program.

#### **V. Publications**

Within their course of study and before the degree examination, students must present papers in scholarly conferences and publish articles in refereed journals or refereed books in order to graduate.

#### **VI. PhD Dissertation**

The dissertation is a requirement equivalent to 0 credits of coursework.

1. Work on the dissertation is begun only after a student advances to PhD candidacy. Students may freely choose a topic relevant to English and American literatures, comparative literature, or

other topics and approaches approved by the dissertation supervisor(s) and the department chair. Before starting work on the dissertation, three copies of the dissertation prospectus approved by the supervisor(s) must be submitted to the department chair. The chair will appoint two relevant faculty members, together with the student's dissertation supervisor(s), to examine the prospectus and to preside over an oral examination. After the successful completion of the oral examination, there should be a period of at least 4 months before the candidate registers for the degree examination.

2. The language of the dissertation is limited to English. The body of the work should exceed 200 pages, be typewritten or computer-printed, and formatted according to the most recent edition of the *MLA Handbook*. If the dissertation includes a full-text translation of a lengthy work, the translation should not be placed in the main body but in an appendix. After successful completion of the dissertation defense, the dissertation should be bound according to university regulations.
3. Articles or papers that have been published or presented elsewhere may be included in the dissertation, but it is necessary to give credits in the Acknowledgements section and to include a note at the title of the chapter in question. Special attention should be paid to copyright issues in the case of a conference paper.

## **VII. Degree Examination**

1. The registration dates for the degree examination are set and announced by the university each semester. **As a rule, students should not go abroad for exchange or internship in the semester when the thesis defense is held. In certain cases, with approval from the supervisor, students can hold the thesis defense while going abroad for exchange or internship.**
2. When registering, the candidate must submit a registration form accompanied by one copy of the candidate's academic transcript, evidence of publication, and the dissertation draft and abstract as approved by the dissertation supervisor.
3. At least two members of the dissertation defense committee should come from outside the department, including one from outside the university.
4. Students must submit the Statement of Academic Ethics and Originality Comparison to the Department Office before graduation.
5. After the dissertation defense, revisions in the dissertation must be clearly annotated and elucidated. The revisions must be approved by all members of the dissertation defense committee; a written approval form with their signatures must be submitted to the department office within the stipulated time frame before the candidate may proceed to graduation. Any disputes that arise will be deferred to the department chair.
6. The degree examination is held according to the University Regulations on Doctorate and Master's Degree Examinations.

**VIII. Students can in total take up to two teaching assistantships or department-funded administrative assistantships.**

**IX.** These regulations are implemented after being passed by the Course Committee and presented at the Departmental Affairs Meeting. When revised, the same procedures will apply.

Passed by December 30, 2009 Curriculum Committee Meeting  
Revised and Passed by March 3, 2010, Departmental Affairs Meeting  
Passed by March 28, 2012, Curriculum Committee Meeting  
Presented at April 18, 2012, Departmental Affairs Meeting  
Passed by March 12, 2014, Curriculum Committee Meeting  
Presented at April 16, 2014, Departmental Affairs Meeting  
Passed by April 23, 2014, Curriculum Committee Meeting  
Presented at June 17, 2014, Departmental Affairs Meeting  
Passed by March 11, 2015, Curriculum Committee Meeting  
Presented at April 15, 2015, Departmental Affairs Meeting  
Passed by March 16, 2016, Curriculum Committee Meeting  
Presented at April 13, 2016, Departmental Affairs Meeting  
Passed by May 26, 2017, Curriculum Committee Meeting  
Presented at September 20, 2017, Departmental Affairs Meeting  
Passed by March 25, 2020, Curriculum Committee Meeting  
Presented at April 15, 2020, Departmental Affairs Meeting  
Passed by September 21, 2020, Curriculum Committee Meeting  
Presented at September 30, 2020, Departmental Affairs Meeting  
Revised and Passed by September 21, 2022, Curriculum Committee Meeting  
Presented at September 28, 2022, Departmental Affairs Meeting